



# MINUTES

## Board of Directors Meeting

October 10, 2023 | 8:00 AM | Microsoft Teams

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### IN ATTENDANCE

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**Present:** Alé Arnold, Ray Berry, Justin DuVernois, Claire Fair, Robert Given, Steve Halmos, Bill Hawk, Christina Jolley, Jeffery Klink, Robert Lochrie, Scott MacLaren, Sigrid McCawley, Pat McKay, Tom McManus, Kate Murphy-Voltz, Angie Parker, Ann Payne, Tim Petrillo, Caitlin Stella, Casey Swercheck, Stephanie Toothaker.

**\*Absent:** Susan Cameron, Denise Day, Pat Damoorgian, Julious Grant, David Herman, Bruce March, Neki Mohan, Lily Pardo.

**Staff:** Heather Siskind, Susan Stanley, Maria Meyer, Patti Hommes.

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### WELCOME- Scott MacLaren and Heather Siskind

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Heather and Scott MacLaren welcomed the attendees to the first meeting of the new term year.

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### MINUTES- Jeff Klink

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Jeff presented the Minutes for approval. Bill Hawk motioned to accept, Ann Payne seconded and all approved.

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### CEO REPORT – Heather Siskind

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Heather reviewed the Strategic Plan. She then gave an update regarding the Early Learning Coalition (ELC). Funding from the ELC has stopped and we are working with FLAEC to advocate for more State Funding for schools accepting school readiness funding.

Heather then reviewed the Center Dashboard and encouraged Board discussion. Steve Halmos questioned why turnover was high and suggested a 7% salary increase, saying “Quality education doesn’t come cheap”. Tim Petrillo asked where we were in comparison to the market. The Jack and Jill Center team will look into this and share recommendations at the next board meeting.

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### FINANCE COMMITTEE – Ann Payne

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Ann reported that there was a net operating loss of \$230K for August, which was \$31K unfavorable to the budget. Total income was unfavorable to budget by \$97K primarily due to community income being unfavorable to budget (\$90K) as a result of a shortfall from budget for foundation revenue (\$22K) and major gifts (\$50K). Expenses were favorable to budget (\$66K) with positive variances noted in salaries and benefits (\$47K), professional fees (\$15K) and program expenses (\$18K).

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### DEVELOPMENT COMMITTEE –Casey Swercheck

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Casey reported that the focus for FY24 will be on increasing our foundation support, with outreach to new funders and new applications to existing foundations. We will also focus on Major Gifts, building the Fran Payne Society and Gift

Society. Casey also reported that the Power Lunch net raised was \$75K. Next up is Light Up Downtown on November 28th, for which we are still seeking sponsorships.

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### **OUTCOMES – Casey Swercheck**

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The committee has been meeting consistently. The current focus is on implementing the organization of disparate systems. PricewaterhouseCoopers is working on pro-bono basis.

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### **FRIENDS BOARD – Angie Parker**

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Angie reported that Power Lunch raised \$94K (gross fundraising dollars raised). The Friends will be holding a Friendsgiving event at the Hawk's on November 9<sup>th</sup>, inviting people who might be interested in joining the Friends of Jack & Jill. The Friends Community Outreach will include costume drives for Halloween in October and a gift/gift card drive for "Santa Shopping" in November.

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### **YOUNG PROFESSIONAL NETWORK – Justin DuVernois**

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Justin reported that the Young Professional Network Happy Hour at Patio Bar and Pizza had a great turnout, despite torrential rains. Next up is Trunk or Treat on October 24<sup>th</sup> at Salvation Army.

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### **ENDOWMENT – Robert Given**

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Robert reported that we are down to two candidates to manage the endowment, Community Foundation of Broward and Northern Trust. Hopefully we will have the Endowment set up in January, 2024.

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### **OLD BUSINESS – Heather Siskind**

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Heather reminded the Board to have their background checks completed. Approximately 20 members have completed it to date. She also mentioned that Heather reported that Ashley King will be assuming the role of "Director of Schools", overseeing the operations of both the Early Education Center and MHA.

Final plans are in place to convert the J&J Boutique to office space for the Finance Team. A scaled down pantry will be located in the Family Team offices and we will be setting up a partnership with Salvation Army and other nonprofits for family clothing and food needs.

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### **NEW BUSINESS – Heather Siskind**

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Heather reported that she and Steve Halmos did a podcast for the Community Foundation of Broward, and that Locality Bank will be hosting a podcast on November 7th with Steve and Keith Koenig to raise funds for MHA.

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**Meeting Adjourned- 9:00 AM | Next Scheduled Meeting: Jack & Jill Board Retreat  
January 25, 2024 | 1 - 6 PM followed by a cocktail reception from 6 - 7 PM  
Stiles Headquarters, 10<sup>th</sup> Floor | The Main | 201 E Las Olas Blvd, Fort Lauderdale, FL 33301**

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