



Finance Committee Meeting Minutes

November 6, 2024

8:00 am

Committee Objectives: Responsible for providing financial oversight of Center, reviewing monthly statements, investments, retirement, insurance and other benefits. Approve annual budgets. Responsible for assuring independent external audit is conducted annually. Committee shall recommend CPA firm, review annual audit and make any recommendations for approval or modification to the full Board. Other responsibilities include overseeing employment practices/policies.

Chair: Dulce Stephens

Present: Matthew Brennan, Christine Cannella, Bill Hawk, Kate Murphy-Voltz, Mark Peterson, Pat Ramge

Staff: Amy Jewell, Maria Meyers, Susan Stanley

- I. **September Financials:** Net operating income was \$201K, which was \$25K favorable to budget primarily due to earned income being favorable to budget by \$28K.
 - Earned income was favorable to budget (\$28K) primarily due to higher Florida tax scholarships, school readiness and tuition driven by enrollment and the payment of registration fees (\$6K) by school readiness.
 - Community income and expenses were fairly flat compared to budget. Favorable year-end adjustments are expected for program grants. Expenses include the year-end accrual for payroll, but exclude the depreciation expense year-end true up.
- II. **YTD Financials:** Net operating loss was \$789K, which was \$94K favorable to budget due to an unfavorable variance to budget for total income (\$250K) and a favorable variance for total expenses (\$344K). Susan indicated that the audit will be beginning next week and that she expects the net operating loss after all year-end adjustments to be under budget.
- III. **Community Income Report through October 2024:** Total amount raised was \$237K which is 7% of the amount budgeted for FY 2025. Significant activity includes: (i) Truist Charitable Foundation (\$100K) and (ii) Light Up Downtown (\$94K).
- IV. **Balance Sheet:** The detail of capital campaign delinquencies was reviewed in preparation for the audit. Staff recommended no increase in the bad debt general reserve given that the amounts outstanding are from active members of the board or known donors.
- V. **Financial Summary:** Susan indicated that (i) earned income increased to \$3.4M compared from \$3.0M as a result of enrollment, (ii) community income was down approximately \$850K due to one-

time items in the prior year and (iii) cash was down due to the \$1.9M payoff of the loan.

Enrollment on September 30:

	Actual	Budget	Capacity
Early Childhood Center	126	132	140
Madeline Halmos Academy *	177	166	220
Out of School	145	140	

* The above assumes total capacity of MHA (twelve classrooms).

VI. Other Updates:

- Director of Finance – Began on Monday, November 4th.

NEXT MEETING WILL BE: Tuesday, December 3rd at 8:00am via Teams